

ECE Institute Plan

PDE requires that all Governor's Institute participants complete a plan during the Institute, which will then be implemented during the following school year. The plan must reflect the content covered at the Governor's Institute. In addition, the participants must share current research and best practices with other professionals. The participants' modeling of "best practices" should move from personal settings to larger audiences. Sharing may occur at the district level, at the regional level with other districts and agencies, through conference presentations, and through other professional development events.

PDE also requires ongoing implementation of the plan, and this progress must be evaluated. To meet PDE requirements, the Early Childhood Educators Institutes have established websites at the Juniata College and Keystone College. Updates will be sent to Honey, and she will read them and forward them to the appropriate site directors. Participants, PDE, and other Pre- K- 3 educators will have access to participants' progress, and participants will have an opportunity to showcase their work. Participants may access the website as follows:

Keystone College http://academic.keystone.edu/governors_institute

Action Plan Evaluation Schedule:

- By Thursday evening, plans must be e-mailed to honeyforman@comcast.net .
- By September 1st, each plan will appear on the college's website.
- Participants will review the status of their plan during the 2008-09 school year. At the two review-points, each team will provide an updated action plan to honeyforman@comcast.net for inclusion on the college's website.
 - The **November 1st** submission will focus on the degree of implementation of the plan and how sharing is extending to a broader audience.
 - The **March 1st** submission will also focus on the degree of implementation of the plan and summarize successes and challenges.
- The updated reports will be placed directly on the original action plan. Modifications, obstacles and challenges should be noted.

Faculty members will be in contact with their team members prior to each submission. Remember, you can check the website periodically to see how other schools/districts are implementing their Pre K to grade 3 ECE programs.

Thank you for your cooperation!

ECE Plan for _____

Your Action Plan:

1. must reflect the content covered at the Governor's Institute.
2. must include sharing new knowledge with others, either within your school and/or district or outside of your school and/or district.
3. will be posted on the website and updated in November and March.

Goal(s):

Strategies to Achieve the Goal(s)	Person(s) Responsible	Resource(s) Needed	Anticipated Completion date
Original: June, 2008	Original: 6/08	Original:6/08	Original:6/08
Update: November, 2008	Update:11/08	Update:11/08	Update:11/08
Update: March, 2009	Update:3/09	Update:3/09	Update:3/09

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